

Kidbrooke Park Primary School

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Executive Headteacher: Ms Holly Gibson

Headteacher: Mr Adam Wilson

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Tuesday 2nd September 2025

Dear Parents/Carers,

Welcome back!

We hope you have had a restful and enjoyable summer break. We are excited to welcome everyone back to school tomorrow morning as we begin the Autumn Term.

Below are a few key messages and key dates to be aware of:

Meet the Teacher Session

We would like to invite you to attend a short 'Meet the Teacher' session. This will be a valuable opportunity for you to meet your child's class teacher, to find out about the expectations and routines in your child's new class, find out about PE days and subjects being taught and discover how you can support your child's learning at home.

The session will be held in your child's classroom and will last no more than 30 minutes. While a creche will not be available, children are welcome to attend with you.

Session Dates and Times:

- Years 1 & 2: Tuesday 9th September at 3:40pm
- Years 3, 4, 5 & 6: Wednesday 10th September at 3:40pm

On the date above, please collect your child from the main school playground as usual. If you are attending the meeting, kindly remain in the playground. Your child's class teacher may need to briefly set up the classroom, after which they will return to the main school playground to welcome you in.

Reminder - School Opening and Closing Times:

Morning Drop-Off

- The school gates open at 8:45am and close promptly at 8:55am.
- Classrooms will be open for pupils to enter between 8:50am and 8:55am.
- Pupils in EYFS and KS1 should enter their classrooms via the external doors, while KS2 pupils will access their classrooms via the main building and staircases.
- To support a smooth start to the day, staff members will be present on the playground and in corridors to guide and assist pupils as needed.

Afternoon Pick-Up

- The school day ends at 3:30pm.

- We understand that afternoons can be busy, and we appreciate your cooperation.
- Please do not collect your child directly from the line as they are walking out of the KS2 door. Instead, wait at your child's designated line-up spot on the playground, where they will be handed over.
- This process ensures we can safely account for all children and that each child is released to a trusted adult.

Bikes and Scooters – Important Safety Reminder

- For health and safety reasons, bikes and scooters must not be ridden anywhere within the school grounds at any time.
- Staff on duty during drop-off and pick-up times will politely remind children (and adults) to dismount before entering the school site.
- If repeated reminders are necessary, individuals may be asked not to bring bikes or scooters onto the premises.
- Only bikes and scooters are permitted on-site — no skateboards, hoverboards, or similar items.
- Please note that the school cannot accept responsibility for any loss or damage to bikes or scooters brought onto school grounds.

Class Newsletters:

Class newsletters will be shared with parents/carers by Monday 15th September so you will be aware of what your child will be learning throughout the first half term.

Uniform expectations:

- Dark grey skirt, trousers or shorts.
- White polo shirt or white button-up shirt.
- Sweatshirt or cardigan bearing the Kidbrooke Park Primary School logo.
- Black or grey tights.
- Plain black shoes or black trainers (Shoes should be flat and sturdy. Shoes which are high heeled or with thin straps are not permitted as they can be hazardous when running in the playground and do not promote good foot health).
- Blue and white gingham dress (in the summer).
- Headscarves worn for religious reasons must be plain navy blue, black or white.

Our P.E. kit expectations are as follows:

- White t-shirt.
- Navy or black shorts or jogging bottoms.
- Plimsolls or trainers (children must be provided with a change of footwear from their school shoes).
- Please ensure all items of clothing have your child's name clearly marked on one of the labels, this is to enable us to assist in locating misplaced items for you.

Due to health and safety reasons, the only jewellery permitted in school is:

- One pair of plain stud earrings.
- A watch (*no Apple Watch or equivalent. If any pupil has this on it will be removed and securely locked away until a parent collects the item from the front office*).
- All jewellery must be removed for P.E. lessons and children are expected to do this independently.
- Girls' hair should be tied up.

School book bags and back bags:

- Pupils in Years 4 or below should bring a schoolbook bag into school only.
- Pupils in Years 5 & 6 can bring in a backpack to promote readiness for secondary school.

Please ensure your child has the correct uniform and PE kit, and that every item is: clean, clearly labelled with the child's name and is in good condition.

If your child attends school in the incorrect uniform (for example - jumper or trousers) the school will supply them with a temporary replacement for the school day; pupils will be expected to wear this. The class teacher will call home to notify you of this so the correct uniform can be worn the following day.

Please note – pupils should not bring any playing cards such as match attack cards or fidget toys into school. If a fidget toy is required for learning or support, the school will provide one. Furthermore, pupils do not require a personal pencil case – the school will supply all necessary stationery.

Uniform Donations – Request

If you have any school uniform at home that is in excellent condition but no longer needed, we would be very grateful for your donations. Items such as dark grey trousers or skirts, white polo shirts, school jumpers, and similar are always appreciated.

Donated items will be reused to support families within our school community.

If you have any suitable uniform to donate, please drop it off at the school office.

Thank you in advance for your generosity and continued support.

Yours faithfully,

Adam Wilson